

CRANLEIGH CYCLING CLUB

Minutes of the 11th Annual General Meeting

Location:

- The Stables, Ewhurst Road, Cranleigh, GU6 7AE

Date/Time:

- Thursday 9th February 2023 – 19.30 – 22.00

1. Attendees and Apologies

A total of 22 members attended the meeting and apologies were received from the following: Paul Tweehuysen, Keith Gooders, Melanie Wheeldon, Mike Wheeldon, Duncan Wesley, Kirsten King, Andrew Kell, Penny Kell, Tony Trendall, Mark Egerton, Jeremy Fuller & Trish Cranwell.

2. 2022 Minutes

There were no matters arising from the previous (tenth) AGM. Minutes were approved.

3. Chairman's Annual Report

Antony Douglas delivered the annual Chairman's Report – see below.

4. Financial Report and Accounts

In the absence of the Treasurer (away on company business), the report was delivered by Robin Gue. A summary is below and a more detailed report on the Club website.

Comment was made about the size of the contingency held in club funds. Historically this has equated to the annual cost to run the club. Although the club balance is circa £10,000, allowing for accruals of circa £4,000, the actual amount of funds held is £6,286, slightly above the target of circa £5,000.

Members who have any questions can direct them to Paul by email at treasurer@cranleigh.cc.

5. Membership

A verbal summary of the Club's current membership was given by Robin Gue. For 2022 there were 204 paying members. This made up of 159 individual members, 20 couples, 1 family and 4 students.

6. Election of the Committee.

The following people on the Committee have decided to stand down:

Milly McCann
Matt McCann
Dave Harry
Craig Smyth

The following new people have put themselves forward to take up posts this year:

Alan Gooch (Committee member)
Simon Ware (Committee member)
Julia Quinn (Committee member)

The following individuals have put themselves forward to remain in post:

Anthony Douglas (Chairman)
Mark Noton (Club Secretary)
Paul Tweehuysen (Treasurer)
Rob Hayden (Ride Captain)
Robin Gue (Membership Secretary)
Nick Manning (Off-Road Activities)
Jenny Gue (Committee Member)
Alec Mackenzie (Committee Member)

All new proposed and existing Committee Members were elected for 2023 by the AGM with no dissensions.

The 2023 Committee will form as below:

Chairman	Anthony Douglas
Secretary	Mark Noton
Treasurer	Paul Tweehuysen
Membership Secretary	Robin Gue
Ride Captain	Rob Hayden
Non-Exec Committee Member	Alan Gooch
Non-Exec Committee Member	Jenny Gue
Non-Exec Committee Member	Nick Manning
Non-Exec Committee Member	Julian Quinn
Non-Exec Committee Member	Simon Ware
Non-Exec Committee Member	<i>Vacant</i>
Non-Exec Committee Member (honorary)	Alec Mackenzie

The Club relies on members to fulfil day-to-day activities to keep the club going. This includes areas such as Time Trials; Website maintenance; Training & Coaching; Social Events and communications.

As far as practicable members of the Committee will look to cover these functions but the Committee are grateful for the following support:

- Duncan Wesley has volunteered to lead the organising of the summer BBQ and Christmas party.
- Trish Cranwell has volunteered to lead the organising of a number of club events throughout 2023 (see below for more details).

7. Upcoming events for 2023

A number of events, both on the bike and off the bike, are targeted for 2023. Dates may change but the calendar currently reads as follows: -

January	-
February	Annual General Meeting
March	Emily Chappell Evening
April	Time Trial
May	Charity Ride/Dunsfold Track Day
June	Lions Day Cranleigh
July	Isle of Wight ride/Summer BBQ
August	-
September	Octopus/Time Trial
October	Velodrome
November	-
December	Christmas party

8. Rider Survey

Nick Manning presented feedback from a survey of riders. This was the result of questioning members and interrogating the sign up sheets (Jan to September 2022) to identify a pattern of rider behaviour.

A summary of the results are: -

- 20% of members have not ridden in 2022. 30% of members only rode 1 – 2 rides. Therefore 50% of members are not engaged in road rides.
- There are three clusters of regular riders; Social, C3 short and C5/6 long. There is a smaller core of C4 riders.
- Feedback from riders who tried 1 or 2 rides but didn't want to continue with the club generally revolved around their experience on the road and a perceived lack of road craft and lack of a ride leader (comment particularly from individuals who had ridden with other clubs).
- Feedback also highlighted instances when a ride didn't adhere to the stated target average speed, particularly when stronger riders dropped down a C level.
- Although we have a 'no drop' policy, a comment repeated was that in some instances when a rider is having an off day, they would prefer to be left to their own pace and not have the added pressure of holding the ride back.

- Mountain bike rides have been advertised but the take up has been poor despite a perceived interest when discussed informally with members. The feedback generated a lot of discussion. The main conclusions which came out of the AGM are:
 - Members will congregate near the bike stands in the Village Way car park (already being implemented).
 - A committee member will organise the ride departures having identified new riders and welcomed them to the club.
 - For each ride group, a call will be made for a volunteer to marshal the group on the ride with particular emphasis on ensuring new riders are looked out for.
 - Ride groups should be no more than **six** riders. Groups larger than 6 riders must agree to divide into two/three smaller groups.
 - The order of departure from the car park is C6+ first and followed by the descending ride speed groups with the social group leaving last. The rationale behind seeking to follow this pattern is to spread the rides out whilst riding through the village. A number of instances were commented upon where faster groups were leaving after slower ride groups and they were all converging in the village and on the roads immediately exiting the village causing inconvenience to other road users.
 - The committee will look at the way information is communicated to members. Currently it is a mix of Email, Facebook and WhatsApp. Comment was made that it is difficult for members to communicate with other club members when something of interest is posted to Facebook. An example was given of the upcoming Isle of Wight Randonnée and how it would be useful for members to find out who else might be attending etc.
 - It was acceptable to leave a rider to ride alone provided it was their decision and they appeared fit and proper to continue alone.

9. Summer BBQ and Christmas Party Feedback

It was generally felt the summer BBQ was a success based on the number of attendees and feedback following the event.

Christmas party numbers were down (circa 60 attendees against a budget of 80) and Duncan Wesley will be conducting a club wide survey to understand what members are looking for in the Christmas Party.

10. 2023 Subscriptions

For 2023 the Committee proposed an increase in the subscription levy from £25 to £28. This was justified to cover the increase in activities planned for 2023 and an increase in the cost of third-party suppliers.

In line with the Club constitution this was put to a vote of members at the meeting.

By a show of hands this was approved by a majority of members.

11. AOB

Jenny Gue asked for feedback on the Dunsfold Training day and what members felt was good about the day and what was not so good.

It was agreed that a change of instructor bringing new ideas would be welcomed.

A visit to the Olympic velodrome is planned for later in the year. Alec Mackenzie requested that this be extended to a visit to the Herne Hill Velodrome.

Club sponsorship was raised and whether we should look for third party sponsorship. Nick Manning made the point that if this involved sponsors names appearing on the club shirts it would require members to buy new shirts which wouldn't be welcome unless the sponsor paid for new shirts. The committee will consider this further.

Discussion was held around weekday evening rides when the evenings get longer. It was generally agreed these were popular with a number of members and in future they could incorporate meeting up with other (none CCC) groups. It was also suggested that they are published on the calendar so they are visible to all members.

There being no other business, the meeting closed at 10pm.

Hello Cranleigh Cycling Club members

We begin our second decade in fine fettle with over 200 members, a robust weekly calendar of expertly compiled routes and the usual range of social and training events throughout the year. We celebrated our 10th anniversary in style with a large turnout for our summer BBQ and we continued our club wide activities with the annual training day and Surrey Air Ambulance charity ride and breakfast.

But what does the next ten years hold for our club?

We expertly managed our way through the trials and tribulations of Covid, organising ourselves into small groups and keeping safe distances but as we have moved on from that most unusual of times it would be great to see the club come together again in order that we do not divide into a disconnected group of riders.

As a committee we have talked about who best to keep the club coming together, making new riders feel welcome and helping riders progress through the different ride groups, especially on the big Sunday club rides.

In recent weeks we have tried to reintroduce an all-group update before the big Sunday ride to organise groups and share upcoming events and relevant details.

We would like to look again at how we manage groups during a ride. We dispensed with Ride Leaders a while ago but some form of ride 'ownership' seems preferable to feedback we have received.

We are also looking at improved ways of engaging with club activity, potential changes to the website and how we can make better use of mobile apps to simplify communication and details of upcoming rides and events.

We have lots planned for this year, the Emily Chappelle event in March, the resumption of Monday night spinning classes and a Lea Valley indoor session potentially in the autumn.

However, this is not just a committee decision making process, we want to hear from you, the members, on what you want from the next decade of cycling and socialising with CCC.

Success in 2022

- Craig Wilson who competed in the UCI World Masters CX Championships, British Masters Gravel Champs, won the Dutch round of the UCI Gravel World Series, competed in 2, 150 mile gravel races in the U.S coming 2nd in the Gravel Worlds in Nebraska
- In June, Andrew Speers and a number of club riders, rode over in 230 miles in club colours to Aberdovey in Wales to raise money for the Pancreatic Cancer Research Fund raising a monumental £11,500 with many, many members of CCC generously donating to this hugely important charity
- The broadening of our weekend rides and routes including the inaugural club ride to the Isle of Wight, a royal jaunt to Windsor and of course our leg sapping pilgrimage to the beastly Leith Hill Octopus, all proving a great success.
- The Cranleigh Zwift membership continues to grow with three regular teams competing in the Tuesday night WTRL league and organised club meet-ups happening when the weather is inclement.
- Great fun was had at the Cranleigh Lions Carnival with our 'How many watts have you got?' challenge - many thanks to Steve Forbes for loan of his legendary WattBike helping to pull the punters in
- Our Surrey Air Ambulance Ride, breakfast and raffle and Xmas party donations which raised over £1000. Huge thanks to our club members & Grace Metcalfe of Specialized for donating so many great prizes

Events for 2023

- The successful return of Monday night spinning - a great way for the club to meet and stay fit indoors - although staying dry is unlikely!
- Training day - we would love to hear from members how this could be developed, improved or indeed adapted so we get the most from this or other sessions
- BBQ / Xmas party - more of the same? Something new? Let us know.
- Emily Chappell event in March, tickets still available
- Bring out your inner Chris Hoy with our Lea Valley indoor event in the autumn

Some well-deserved thanks,

- Committee stepping down, David Harry, Milly & Matt McCann, Craig Smyth
- As ever, huge thanks to those behind the scenes, Mark Noton, Paul Tweehysuen, Jenny & Robin Gue, Nick Manning, Alec McKensie, for their contributions to the committee over the past 12 months.
- Our illustrious Ride Captain, Rob Hayden for another successful year of meticulous ride planning which added more gravel, the odd MTB and even Thursday night 'smash or pootle' fest TTT rides. Also, thanks to Mark White for stepping in and helping out during the year.
- Everyone who helped out at the feed station for the Leith Hill Octopus
- Duncan Wesley for organising 10th anniversary summer BBQ and Christmas party
- Nick at team at Beyond for continued support of the club

And lastly thank you all for riding and supporting Cranleigh Cycling Club, looking forward to the next ten years together

Dougie

Cranleigh Cycling Club

As at 31 January 2023

Bank Reconciliation

	2023 £'s	2022 £'s	Variance	
			£'s	%
Opening Balance as at 01/02/2022	3,470.75	8,213.79	-4,743.04	-57.74%
Adjustments for current period included in Balance	0.00	0.00	0.00	0.00%
Restated Opening Balance	<u>3,470.75</u>	<u>8,213.79</u>	<u>-4,743.04</u>	<u>-57.74%</u>
Payments out during period	-13,407.21	-5,149.04	-8,258.17	160.38%
Receipts in during period	17,823.80	406.00	17,417.80	4,290.10%
Closing Balance as at 31/01/2023	<u>7,887.34</u>	<u>3,470.75</u>	<u>4,416.59</u>	<u>127.25%</u>
PayPal Balance as at 31/01/2023	<u>1,952.63</u>	<u>5,879.99</u>	<u>-3,927.36</u>	<u>-66.79%</u>
Monies In Accounts as at 31/01/2023	<u>9,839.97</u>	<u>9,350.74</u>	<u>489.23</u>	<u>5.23%</u>
	<i>0.00 Check</i>	<i>0.00 Check</i>		
Petty Cash (Cash in Hand)	<u>470.00</u>	<u>70.00</u>	<u>400.00</u>	<u>571.43%</u>
Total Monies to Hand as at 31/01/2023	<u>10,309.97</u>	<u>9,420.74</u>	<u>889.23</u>	<u>9.44%</u>
<i>Note: Accruals & Pre-Payments</i>	<u>-4,024.44</u>	<u>-1,962.24</u>	<u>-2,062.20</u>	<u>105.09%</u>
"Real" Net Position	<u>6,285.53</u>	<u>7,458.50</u>	<u>-1,172.97</u>	<u>-15.73%</u>



CRANLEIGH
CYCLING CLUB

Cranleigh Cycling Club
 As at 31 January 2023
 Income and Expenses Statement for the period 01/02/2022 to 31/01/2023

Description	2023 - £'s			Notes
	Income:	Expenses	Net	
Membership Fees	4,862.00	0.00	4,862.00	"204" Paid Up
Cranleigh Crewe - Fees Received	0.00	0.00	0.00	
Spinning / Pilate Classes	744.00	-570.00	174.00	
Club Kit	0.00	0.00	0.00	
Bike Box Hire	285.00	-669.00	-384.00	New Bike Box Expensed
Admin Fees (PayPal @X%)	0.00	-325.71	-325.71	3.96%
Affiliation Fees (BC, CTC, SRCL, CUK)	0.00	-188.00	-188.00	
Awards	0.00	0.00	0.00	
Coaching / Training Expenses	0.00	-350.00	-350.00	
Advertising, Marketing & Design	0.00	0.00	0.00	
Dunstable Racing (SRCL) - Prizes	0.00	0.00	0.00	
Dunstable Track Hire - Training	0.00	-420.00	-420.00	CCC Events
Events:	-3,503.54			-3,503.54
Club BBQ:	-1,001.80	1,185.00	-2,186.80	-1,001.80
Tickets	1,185.00			79 Guests
Food Bill - BBQ	-1,407.46			@£15 Each
Drinks Bill	-536.84			
Entertainment	-200.00			
Gifts	-42.50			
Big Cat Charity Ride	-59.00	941.00	-1,000.00	-59.00
Entries	296.00			37 Riders
Donation and Raffles	645.00			Incl's £400 Xmas Raffle
Expenses - Hall Hire	0.00			Costs Sponsored
Expenses - Refreshments	0.00			Costs Sponsored
Expenses - Flyers	0.00			
Donations to Selected Charity	-1,000.00			
Christmas Party	-2,442.74	1,425.00	-3,867.74	-2,442.74
Ticket Sales	1,425.00			57 Guests
Band	-1,200.00			@£25 Each
Food Bill - XMAS	-2,640.25			
Awards/Gifts	-27.49			
Venue Hire (Drinks)	0.00			
Come and Try Time Trial	0.00	0.00	0.00	0 Riders - COVID-19
Entrance Fees (Donations)	0.00			
CTC Levies	0.00			
Prizes	0.00			
Refreshments	0.00			
Hall Hire	0.00			
Other Expenses	0.00			
Other Club Events				
Expenses - General		0.00	0.00	
Expenses - Facility Hire		-25.00	-25.00	Carnival
Expenses - MemberMojo Subscription		-75.00	-75.00	
Expenses - Ride with GPS Subscription		-208.85	-208.85	
First Aid Courses		0.00	0.00	
Interclub TT - fees		0.00	0.00	
Internet Subscriptions		-78.87	-78.87	
Membership Cards		-617.10	-617.10	
Surrey League Winnings		0.00	0.00	
Surplus / (Deficit) For the Year	9,442.00	-10,582.07	-1,140.07	
Prior Year Adjustment			0.00	
Net Surplus / (Deficit)			-1,140.07	



Budget - £'s	Notes	Variance	
		£'s	%
4,250.00	"170" Paid Up	612.00	14.40%
0.00		0.00	0.00%
0.00		174.00	0.00%
0.00		0.00	0.00%
0.00		-384.00	0.00%
-298.00		-27.71	9.30%
-260.00		72.00	-27.69%
-100.00		100.00	-100.00%
0.00		-350.00	0.00%
-100.00		100.00	-100.00%
-40.00		40.00	-100.00%
-350.00	CCC Events	-70.00	20.00%
0.00	CCC Events	-2,115.00	0.00%
-400.00	80 Guests	-601.80	150.45%
1,200.00	@£15 each	-15.00	-1.25%
-1,160.00		-247.46	21.33%
-400.00		-136.84	34.21%
0.00		-200.00	0.00%
-40.00		-2.50	6.25%
-305.00		246.00	-80.66%
250.00	40 Riders	46.00	18.40%
50.00		595.00	1,190.00%
-45.00		45.00	-100.00%
-20.00		20.00	-100.00%
-40.00		40.00	-100.00%
-500.00		-500.00	100.00%
-1,460.00	80 Guests	-982.74	67.31%
2,240.00	@£25 Each	-815.00	-36.38%
-1,000.00		-200.00	20.00%
-2,000.00		-640.25	32.01%
-100.00		72.51	-72.51%
-600.00		600.00	-100.00%
50.00	40 Riders	-50.00	-100.00%
200.00		-200.00	-100.00%
-80.00		80.00	-100.00%
-15.00		15.00	-100.00%
-15.00		15.00	-100.00%
-40.00		40.00	-100.00%
0.00		0.00	0.00%
0.00		0.00	0.00%
-100.00		100.00	-100.00%
-25.00		0.00	0.00%
-75.00		0.00	0.00%
-280.00		71.15	-25.41%
0.00		0.00	0.00%
-60.00		60.00	-100.00%
-80.00		1.13	-1.41%
-510.00		-107.10	21.00%
0.00		0.00	0.00%
-143.00		-997.07	697.25%
0.00			
-143.00		-997.07	697.25%

2022 - £'s	Notes	Variance	
		£'s	%
3,212.00	"202" Paid Up	1,650.00	51.37%
0.00	Includes Reduced Fees	0.00	0.00%
0.00		174.00	0.00%
0.00		0.00	0.00%
175.00	Fully Paid	-559.00	-319.43%
-201.78	3.76%	-123.93	61.42%
-185.00		-3.00	1.62%
0.00		0.00	0.00%
-350.00		0.00	0.00%
-111.19	Business Card / Carnival	111.19	-100.00%
0.00		0.00	0.00%
-420.00	CCC Events	0.00	0.00%
0.00	CCC Events	-1,817.18	0.00%
0.00	00 Guests - COVID-19	-1,001.80	0.00%
0.00		1,185.00	0.00%
0.00		-1,407.46	0.00%
0.00		-536.84	0.00%
0.00		-200.00	0.00%
0.00		-42.50	0.00%
0.00		-59.00	0.00%
0.00	0 Riders - COVID-19	296.00	0.00%
0.00		645.00	0.00%
0.00		0.00	0.00%
0.00		0.00	0.00%
0.00		0.00	0.00%
0.00	CXD Covid-19	-1,000.00	0.00%
-1,817.18	78 Guests	-625.56	34.42%
1,950.00	@£25 Each	-525.00	-26.92%
-1,100.00		-100.00	9.09%
-2,571.75		-68.50	2.66%
0.00		67.94	-71.19%
0.00		0.00	0.00%
0.00	0 Riders - COVID-19	0.00	0.00%
0.00		0.00	0.00%
0.00		0.00	0.00%
0.00		0.00	0.00%
0.00		0.00	0.00%
-123.00	Dinner MS	123.00	-100.00%
0.00		-25.00	0.00%
-75.00		0.00	0.00%
-188.70		-20.15	10.68%
0.00		0.00	0.00%
-40.67		40.67	-100.00%
0.00		-78.87	0.00%
-732.60		115.50	-15.77%
0.00		0.00	0.00%
-858.12		-281.95	32.86%
0.00			
-858.12		-281.95	32.86%

Cranleigh Cycling Club
As at 31 January 2023
Balance Sheet as at 31 January 2023

	2023	2022	2023 Notes	2022 Notes
Surplus:				
Opening Balance as at 31/01/2021	7,473.40	8,331.52		
Net Surplus / (Deficit) - Per I&E	-1,140.07	-858.12		
Closing Balance as at 31/01/2022	<u>6,333.33</u>	<u>7,473.40</u>		
Current Assets				
Bank - Lloyds	10,357.77	9,435.64		
PayPal	7,887.34	3,470.75		
Cash Float	1,952.63	5,879.99		
Cash to be Banked - KKS Air Ambulance	70.00	70.00		
Stock - Club Kit	400.00	0.00	Donations - Xmas Raffle	
Stock - Membership Cards	0.00	0.00		
Debtors - Club Kit	47.80	14.90		
	0.00	0.00		
Current Liabilities				
Accruals & Pre-Payments	-4,024.44	-1,962.24		
Surrey Cycle Racing League	-2.60	-2.60	Accrual Steve Jarrad	Accrual Steve Jarrad
PFM Leisure - Spinning	-570.00	0.00	Accrual CLC (£48) and Instructor (£47) £95*6 = £570	Accrual Refund Due from P&P
Affiliation Fees	-153.00	-80.00	Accrual CUK (£80) DD1/2/20 + BC £73 M Norton	Accrual CUK (£80) DD1/2/20
BBQ 2021	0.00	-30.00		Accrual BBQ Mark Egerton
Charity Ride - Donation	-1,000.00	0.00	Accrual Monies to be paid to KSS Air Ambulance	
2024/3 Membership Fees (Net Admin)	-788.84	-1,224.64	Accrual 2024 prepaid Membership	Accrual 2023 prepaid Membership
2023 Other Club Events	-885.00	0.00	Accrual Emily Chappel Event - Net Prepaid Tickets	
First Aid Courses	-216.00	-216.00	Accrual Awaiting Invoices	Accrual Awaiting Invoices
			Querying - Penny Kell and Robert Hawkins	Querying - Penny Kell and
Firebird Brewery - Refund	-34.00	-34.00	Refund	Refund Robert Hawkins
Herne Hill Velo Session	-375.00	-375.00	Accrual Awaiting Invoices	Accrual Awaiting Invoices
Net Assets:	<u>6,333.33</u>	<u>7,473.40</u>		
Check	-0.00	0.00		



